

(Company Registration No. 191701000045 (240-A)) (Incorporated in Malaysia under the Companies Act 2016)

Dear Shareholders of United Plantations Berhad ("UP" or the "Company")

<u>Issuance of documents by electronic means</u>

Pursuant to paragraph 2.19 of the Main Market Listing Requirements and Article 162 of the Company's Constitution and in line with UP's "Go Green" initiatives, we wish to notify you by this letter that we have since 2019 discontinued the delivery of the following documents in hard copies.

The Annual Report 2019 and all the documents mentioned here below can be viewed and downloaded from the following designated website links:

- 1. Annual Report 2019 www.unitedplantations.com/Files/PDF/Announcements/UPAR2019.pdf
- 2. Notice of 99th Annual General Meeting (AGM) www.unitedplantations.com/Files/PDF/Announcements/UPAGM2019.pdf
- 3. Form of Proxy for 99th AGM www.unitedplantations.com/Files/PDF/Announcements/UPPF2019.pdf
- 4. Circular to Shareholders dated 24th February 2020 www.unitedplantations.com/Files/PDF/Announcements/UPC2019.pdf
- 5. Request Form for our Annual Report 2019 www.unitedplantations.com/Files/PDF/Announcements/UPRQ2019.pdf

Items 1 to 4 above are also available on Bursa Malaysia's website at www.bursamalaysia.com.

Should you require a printed copy of the Annual Report 2019, please forward your request by completing the Request Form and email it to *mgr@unitedplantations.com* or fax your request to 05-6411876. We will send it to you by ordinary post within four (4) market days of receipt of your written request.

Pursuant to the Personal Data Protection Act 2010(PDPA), UP will not disclose any personal information to any third party without prior consent of the shareholder. We are committed to ensuring that your personal information is stored securely <u>BUT</u> we reserve our rights to rely on any statutory exemptions and/or exceptions to collect, use and disclose your personal information.

For the purpose of determining a member who shall be entitled to attend this 99th AGM, the Company shall be requesting Bursa Malaysia Depository Sdn. Bhd., in accordance with Articles 77(2) of the Constitutions and Section 34(1) of the Securities Industry (Central Depositories) Act 1991, to issue a General Meeting Record of Depositors as at 16 April 2020. Only a depositor whose name appears on the Record of Depositors as at 16 April 2020 shall be entitled to attend the said meeting or appoint proxies to attend and/or vote on his/her behalf.

Yours faithfully

UNITED PLANTATIONS BERHAD

Ng Eng Ho

Company Secretary (MIA No.12913)

SSM PC No. (201908002863)

24 February 2020